



MINISTRY OF WORKS AND TRANSPORT
Corporate Communication Unit

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**REOPENING OF LICENSING OFFICES
ON A PHASED BASIS**

**JULY 10TH, 2021
MEDIA RELEASE**

The Ministry of Works and Transport wishes to inform the general public that **all Licensing Offices will reopen for business effective Monday 12th July 2021 with limited appointments**. In light of the COVID-19 Pandemic, the Licensing Division will resume operations on a phased basis to ensure that adequate social distancing and crowd control measures are maintained.

During Phase One, Vehicular Transactions, Transfers, Permits and other services listed below will be offered:

PHASE 1
ALL APPOINTMENTS MUST BE MADE VIA THE ONLINE BOOKING SYSTEM

SERVICES OFFERED

VEHICULAR TRANSACTIONS

- 1. Registration**
(New and Used Vehicle Dealers)
Card Access
Appointments will be conducted from Monday to Thursday
- 2. Individual Registration**
Online Appointments only
Appointments will be conducted on Fridays
- 3. Transfers**
Online appointments only
- 4. Notice of Change**
(Engine, Colour)
Online appointments only

PERMITS

- 1. Applications for Taxi Badge**
Online appointments only
- 2. Taxi Badge Renewals**
Online appointments only
- 3. Walk-in Renewals of Driver's Permit for persons travelling ONLY**
Proof of air travel is required via confirmed ticket
- 4. Renewal of Driver's Permit**
Limited online appointments
Available at All Licensing locations
- 5. Duplicates (loss/defaced Permits)**
Online appointments only
- 6. Workman's Permit**
Online appointments only
- 7. First Issue Driving Permits**
Online appointments only
(Permits only issued after passing a driving test)
- 8. Change of Name and Address**
Online Appointments Only

OTHER SERVICES-WITH LIMITED APPOINTMENTS

- 1. Applications and Collection of Certified Copies**
Limited online appointments only
- 2. Driving Test**
Limited online appointments only
- 3. Regulations**
Limited online appointments only
- 4. Application for Tint Exemption**
Drop-off at Caroni Licensing Office
- 5. VTS/Maxi Taxi/School Bus**
Limited online appointments only
- 6. Walk-in Collection of Certified Copies**
Controlled access

All persons are required to pre-book appointments utilizing the online scheduling portal at <https://licensingappointment.mowt.gov.tt/>. Customers will only be served at their scheduled time. Please note that all appointments before Monday 12th July 2021 will be considered null and void. Customers with previous appointments are required to make new online bookings.

Service will continue within regular working hours at all Licensing locations (Monday - Friday, 8:00 am to 4:00 pm); however, the Officer in charge reserves the right to implement measures where necessary to mitigate congestion.

The following services WILL NOT be facilitated in Phase One:

- Application for Provisional Permits (All Sites)
- Vehicle Inspection at Licensing Offices

Important information to note for Phase Two reopening of Licensing Offices:

- Services NOT allowed under Phase One are expected to commence within two (2) weeks after reopening.
- In a continued effort to maintain proper crowd control, the opening of additional appointments will be increased gradually over a three (3) week period.
- Inspection at Licensing Offices will commence within three (3) weeks after reopening.
- Application for Provisional Permits will commence within three (3) weeks after reopening via limited appointments.

The Ministry of Works and Transport would like to thank the general public for their continued patience and cooperation during this period.

For further information and updates, visit www.mowt.gov.tt and official social media pages.

