

A GUIDE TO UNDERSTANDING  
THE MOTOR VEHICLES ROAD TRAFFIC

# PERSONS WITH DISABILITY PARKING PERMIT

REGULATIONS, 2024





# INTRODUCTION

Welcome to the Persons with Disability Parking Permit Booklet. This Booklet is designed to help you navigate the process of obtaining and using a Disability Parking Permit. It provides comprehensive information to ensure that persons with a disability can easily access designated parking spaces (disability parking zones), which can enhance their access to buildings.

In this Booklet, you will find all the necessary details on the eligibility, application procedure, and Regulations surrounding use of the Permit. Our goal is to make the process as easy as possible, providing clear instructions, as we work to ensure legislative protection for persons with disabilities.

# Who is a 'person with disability'?

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**A 'person with disability' is a person whose mobility is limited as a result of:**

- (a) A long-term permanent disability or clinically recognisable medical condition
- (b) Any other physical disability or debilitating impairment, to the extent that:
  - (i) The person is unable to move without a wheelchair, walker, crutch, cane, leg brace, leg prosthesis, or any other assistive devices or assistive products.
  - (ii) The person:
    1. Requires the daily use of a device to assist with breathing
    2. Has a significant cardio-pulmonary condition that causes severe shortness of breath
    3. Has a severe neuro-muscular or skeletal condition
    4. Is visually impaired



# What are the medical conditions recognised under the Regulations?

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**Under the Regulations, a long-term permanent disability or clinically recognisable medical condition includes the following:**

- (a) Blindness
- (b) Cerebral palsy
- (c) Chromosomal or syndromic conditions
- (d) Deafness or hard of hearing
- (e) Upper or lower limb amputations
- (f) Motor neurone disease
- (g) Neurodegenerative disorders
- (h) Neuromuscular conditions
- (i) Paraplegia, quadriplegia, or other types of paralysis
- (j) Heart or lung disease

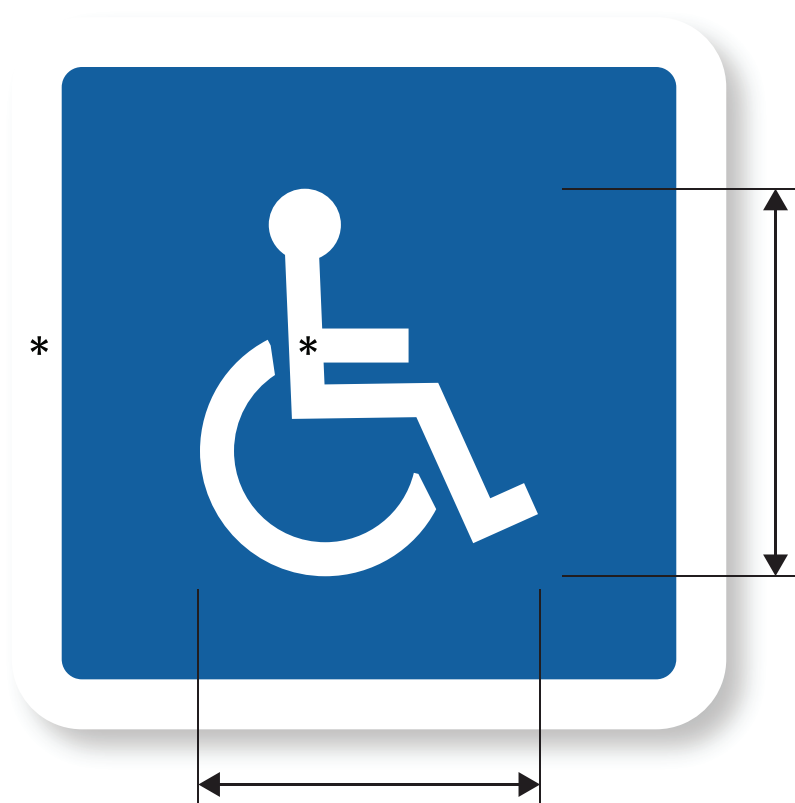




# What is a Disability Parking Zone?

A Disability Parking Zone is a parking facility marked with the official International Symbol of Access. This special parking facility is designated for exclusive use by a person with disability and has the following specifications:

**\* Stroke width:**  
Minimum = 3 inches  
Special = 4 inches



**Height of symbol:**  
Minimum: 28 inches  
Special = 42 inches

**Width of symbol:**  
Minimum: 24 inches  
Special = 36 inches

**Note:** Blue background and white border are optional



# Who can apply for a Disability Parking Permit?

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**1. A person with disability:** A medical practitioner must certify, in writing, on the application form that the applicant is a person with a disability. The medical practitioner must also specify the anticipated length of time the immobility is expected to continue, if known. Where the person with disability is a child, the parent, guardian, or person with responsibility for the child must complete the application on behalf of the child and submit all relevant documents.

**2. A visitor in Trinidad and Tobago:** If the visitor establishes, to the satisfaction of the Licensing Authority, that they are the holder of either of the following:

- Valid Driver's Licence
- Valid parking permit or number plate bearing the International Symbol of Access, issued by the visitor's home country

**3. Any entity, organisation, or corporation** that primarily provides transportation services to persons with disability.

# How to apply for a Disability Parking Permit?

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**A person or organisation interested in applying for or renewing a Permit must complete the application form and pay the fee to the Licensing Authority. The completed application form and supporting documents must be placed in a sealed envelope, addressed and delivered to the:**

Transport Commissioner

TRANSPORT DIVISION

Southern Main Road, Caroni

Republic of Trinidad and Tobago

APPLICATION FOR PERSONS WITH DISABILITY PARKING PERMIT

**or**

Transport Commissioner

TRANSPORT DIVISION

MILSHIRV ADMINISTRATIVE COMPLEX

Cor. Milford & Shirvan Road, Tobago

Republic of Trinidad and Tobago

APPLICATION FOR PERONS WITH DISABILITY PARKING PERMIT

The Persons with Disability Parking Permit Forms are available on the Ministry of Works and Transport's website at [www.mowt.gov.tt](http://www.mowt.gov.tt) or at all Licensing Offices.

**Sealed envelopes must be deposited in the White Box labelled PERSONS WITH DISABILITY PARKING PERMIT APPLICATION.**





**1. For how long is a medical certificate valid?**

A medical certificate is valid for a period of three (3) months from the date of examination of the person with disability as stated in the certificate by the medical practitioner.

**2. If I need to change information on my Disability Parking Permit, what must I do?**

The holder of the Permit must notify the Licensing Authority within twenty-one (21) days from the date of change of the information.

**3. My application is denied, is there anything I can do?**

If your application for a Permit is denied, you can appeal the decision, in writing, to the Trinidad Transport Board within twenty-eight (28) days from the date of being notified of the decision.

#### 4. Are there any restrictions on the use of a Disability Parking Permit?

Yes, there are restrictions on the use of a Permit. The restrictions are as follows:

##### A person who:

(a) Is not the holder of a Disability Parking Permit must not stop, leave, or park a vehicle in a disability parking zone unless transporting a person who is the holder of a disability parking permit

(b) Has a Disability Parking Permit that is cancelled or expired, must not display the cancelled or expired disability parking permit in a vehicle that is parked in a disability parking zone

A person should not destroy, mutilate, deface, or change, in any way, the Disability Parking Permit. Failure to comply with the above restrictions is a traffic violation and will result in a fine of five thousand dollars **(\$5,000.00)**.

#### 5. For how long is a Disability Parking Permit valid?

A Disability Parking Permit is valid for different periods:

**Four years:** Where a medical practitioner certifies that the immobility is permanent

**Up to six months:** Where a medical practitioner certifies that immobility is temporary

**Up to ninety days:** Where the applicant is a visitor to Trinidad and Tobago

**Up to four years:** Where the Permit is issued to a business, organisation, or corporation





## **6. When can a Disability Parking Permit be renewed?**

An application to renew a Permit may be submitted to the Licensing Authority within two (2) months prior to the date of expiration.

## **7. Where should a Disability Parking Permit be displayed?**

A person must display the Permit in or on the vehicle, as directed by the Licensing Authority. A constable may, at any time, require the holder to present their Permit for inspection.

A person who does not display the Permit as directed would have committed a traffic violation and is liable to a fine of two thousand dollars **(\$2,000.00)**.

### **8. What should you do if your Permit is lost or stolen?**

If your Permit is lost, stolen, mutilated, defaced, altered, or has become illegible, you must notify the Licensing Authority as soon as possible.

### **9. How do I apply for a duplicate Disability Parking Permit?**

If the Permit is lost, stolen, mutilated, defaced, altered, or has become illegible, you can apply for a duplicate Disability Parking Permit. The Licensing Authority will issue a duplicate Permit once you have applied and paid the specified fee of seventy-five dollars **(\$75.00)**.

### **10. Under what circumstances can a Permit be cancelled or suspended?**

The Licensing Authority may suspend or cancel a Permit if the holder:

- Fails to comply with any condition for use of the Permit**
- Made a false statement in their application**

Before suspending or cancelling a Permit, the Licensing Authority will give the holder written notice of its intention. The suspension or cancellation will take effect fourteen (14) days after the notice is served.

The Licensing Authority will notify the Permit holder in writing about the decision to suspend or cancel the Permit.



### **11. Can the Permit holder appeal the decision to cancel their Permit?**

If the Permit holder disagrees with the decision of the Licensing Authority, they can appeal in writing, to the Trinidad Transport Board within twenty-eight (28) days of receiving the notice.

### **12. Under what circumstances can a Disability Parking Permit become invalid?**

**A Permit becomes invalid in the following circumstances:**

- The Permit holder dies
- The Permit expires
- The entity, organization, or corporation holding the Permit ceases to exist or stops transporting persons with a disability
- The Permit becomes illegible, mutilated, or damaged
- The Permit is voluntarily surrendered by the holder

### **13. What should be done with an invalid Disability Parking Permit?**

The holder must return the Permit to the Licensing Authority within fourteen (14) days of the occurrence of any of the circumstances listed above (Question 12), except in the case where the holder has died.

### **14. Is it an offence to fail to return an invalid Permit?**

Yes. A person who fails to return an invalid Permit within fourteen (14) days of the occurrence of the circumstances above (Question 12), except where the holder of the Permit has died, has committed a traffic violation and would be liable to a fine of two thousand dollars **(\$2,000.00)**.

### 15. What is the fee structure for a Disability Parking Permit?

Fees for issuing, renewing, or obtaining a duplicate Disability Parking Permit are as follows:

- Disability Parking Permit (Individual): \$150.00
- Disability Parking Permit (Visitor): \$150.00
- Disability Parking Permit (Entity, Organization, or Corporation): \$200.00
- Duplicate Disability Parking Permit: \$75.00

**A person with a permanent disability is exempt from paying for a Permit.**

### 16. What are the Fines and Demerit Points for traffic violations under the new Regulations?

Description of Traffic Violation	Fixed Penalty (TT\$)	Demerit Points
Failure to observe restrictions on the use of a disability parking permit in a disability parking zone or displaying a cancelled or expired disability parking permit or destroying, mutilating, defacing or altering a disability parking permit or failing to adhere to any condition for the use of a disability parking permit as registered in the register	2,000.00	3
Failure to display a disability parking permit in or on a vehicle in such place and in such manner as directed by the Licensing Authority	750.00	NA
Failure to return an invalid disability parking permit to the Licensing Authority in specified circumstances	500.00	NA







**TRANSPORT DIVISION**

**Ground Floor Staff Entrance**

**Caroni Licensing Head Office**

**Southern Main Road, Caroni,**

**Trinidad and Tobago**

**Tel: 1.868.612.4682**

**Email: [communications@mowt.gov.tt](mailto:communications@mowt.gov.tt)**