



Ministry of Works and Transport

CIRCULAR MEMORANDUM

Ref: MW&T: 17/5/83 Vol. I
NT/sr

Memorandum

FROM : Permanent Secretary
Ministry of Works and Transport

TO : All Heads of Divisions

DATE : 08th September 2023

SUBJECT : Internal Advertisement – Notice for acting purposes for Monthly Paid Officers only

The Ministry of Works and Transport, Human Resource Management Division, is seeking to compile a list of senior, qualified monthly paid officers for acting purposes only in the undermentioned position within the Ministry in accordance with Regulation 26 of the Public Service Regulation:

DIVISION	POSITIONS
Maritime Services Division	Research Officer I (Range 46)

Employees who meet the job requirements as outlined in the attached job descriptions are asked to submit their letters of interest and their qualification to:

Director Human Resource
4th Floor, Administration Building
2-4 London Street, Port of Spain 100623
By 19th September 2023

Directors and Heads of Divisions are asked to ensure that this Circular is brought to the attention of all monthly paid staff. Please ensure that all monthly paid staff sign as seeing the relevant information.

For further details, please contact the Professional Section, Human Resource Management Division at 625-1225 Ext. 10619 and 10614.

UNSUITABLE APPLICATIONS WILL NOT BE ACKNOWLEDGED


Permanent Secretary
Ministry of Works and Transport