



APPLICATION FORM B

For Final Approval of Road Access

Processing time for this application is based on Applicant's Construction Schedule

TCPD APPLICATION NO: _____

B _____ / _____
Approval No.: B number/year
For Official Use Only

APPLICANT

Note: A notarized letter of authorization must be provided with the Application

Mr./Mrs./Ms. First Name: _____ Surname: _____

Signature: _____ Stamp/Seal: _____

Company/ Organization: _____

Address: _____

Work/Office No.: _____ Mobile No.: _____

E mail: _____ Fax No.: _____

OWNER (must be completed)

Mr./Mrs./Ms. First Name: _____ Surname: _____

Signature: _____ Stamp/Seal: _____

Company/ Organization: _____

Address: _____

Work/Office No.: _____ Mobile No.: _____

E mail: _____ Fax No.: _____



1 C.: Please confirm the following by placing your name and signature below:

1. All information on this form is true and accurate.
2. Approval of Access is based on information provided in this application, any changes made after application is approved must undergo further review as such changes may be considered in violation of the access approval previously granted.
3. The Applicant understands that any approval for Access issued by the MOWT may be revoked or altered at any time by the Director of Highways.
4. The Highways Division/ Traffic Management Branch reserve the right to change traffic Features and Devices within it's Right of Way at any time.
5. The Applicant shall bear the cost of construction/ demolition/ utility relocation works necessary if approval for access is granted/ denied.
6. The MOWT is indemnified against any claim from accident, mishap, injury, or loss resulting from the Applicant's works.
7. The Applicant is responsible for the retention of Qualified Professionals to prepare all calculations, designs drawings and traffic studies in relation to this application. All relevant documents must be signed and stamped as indicated by the registered professional.
8. The Applicant shall repair any of MOWT infrastructure damaged as a result of the applicant's works. Repairs shall be in accordance with MOWT's specifications and at the Applicant's own cost.
9. The cost of any possible future relocation of your infrastructure placed within MOWT roads and/or road reserves (including but not limited to: Culverts, slabs, abutments, ducts, poles, overhead lines, water pipelines etc.), shall be borne by the Applicant, at no cost to the MOWT.
10. The Applicant shall not attach any infrastructure to any MOWT Infrastructure without MOWT approval. If approved, the cost of future relocation/removal of such infrastructure shall be borne by the Applicant.
11. The Applicant agrees that any permit granted to you by the MOWT allowing your infrastructure to be placed in, upon, under, above, or along our road reserve, does not give you the right to claim any part of the road reserve as your own, or as a wayleave or easement.
12. The Applicant shall bear all cost associated Ministry's inspection, public notification and traffic management where construction works require such.
13. The Applicant shall at all times conduct all works in such a manner as to minimize hazards to vehicular and pedestrian traffic. All signs, barricades, cones, etc., required for traffic control shall be furnished by the Applicant.
14. The Applicant represents all parties in interest and shall furnish material, conduct all works, pay all costs, and shall, in a reasonable length of time, restore any damaged portions of the roadway and/or road reserve to a condition similar or better to that existing before the commencement of the described work, including any landscape restoration necessary.
15. All completed road works will be subject to a Defects Liability period of 1 year.

OWNER:

First Name: _____ Surname: _____
(BLOCK LETTERS) (BLOCK LETTERS)

Signature: _____ Date: _____

For Official Use Only	
Highways File No. _____	Date Opened: _____
File Name: _____	
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Further Approval Required: (not required for Local Government Roads)

If construction affects traffic (vehicular and/ pedestrian) on existing MOWT roads the following is required:

- Traffic Management Plan**

If construction requires excavation of an existing MOWT road the following is required:

- Excavation Permit**

*Details on the preparation of the Traffic Management Plan can be obtained from the MOWT, Traffic Management Branch.

*Application Forms to apply for an Excavation Permit can be downloaded from the MOWT website at www.mowt.gov.tt

Check box if attached to Application

Plans Required for Compliance and Final Approval:

Copies of all Approved Road Construction Drawings for this development as per Outline Approval attached.

Plans include but are not limited to:

- Location Plan
- Site layout plan (lotification plan) showing proposed internal road layout
- Signage and striping plan
- Road profiles (existing, proposed, roads, drain and grades)
- Typical cross sections (material layers, thicknesses, CBR, widths of reserve, lane, shoulder, sidewalk, drains, verge, median and utility corridor)
- Details (curb & slipper, drains, sidewalks, median etc.)
- Access management plan (detailed dimensioned plans for all proposed access/ egress, including roads names, acceleration and deceleration lane, Traffic control Plan and curve data)

Special Requirements:

- Traffic management plan, if work affects existing MOWT roadway
- Other _____
- _____
- _____

*All drawings must be signed and stamped by the Registered Engineer that checked it.

Check boxes if attached to Application

Other Documents Required:

- Construction Schedule
- _____
- _____
- _____

Check boxes if attached to Application

1. Download '**Guidelines to Developers**' and '**APPLICATION FORM B For Final Approval of Road Access**' from the MOWT website at www.mowt.gov.tt
2. Complete form and attach all necessary documents and submit to Director of Highways Office:
*The Director of Highways
Level 2, Highways Division
Ministry of Works and Infrastructure
Corner Richmond and London Streets, P.O.S.*
3. This **Application** must be completed and submitted to the MOWT at least one (1) month prior to start of construction.
4. Application will be processed when all relevant documents are submitted.
5. Construction Drawings and Schedule will be dispatched to the Highways District Office responsible for the area where the construction is proposed.
6. A MOWT representative will be assigned to monitor the construction of the roadworks for compliance.
7. Any non-compliance with approved plans must be rectified before Final Approval is granted.
8. Approval is based on the successful completion of all roadworks in accordance with plans previously approved by Director of Highways.
9. The District Engineer will report on the completion of the roadworks to the Chief Construction Engineer within one month of completion of construction.
10. The Developer will be required to submit As-Built Road Layout, Utility Layout, Drainage Layout and Intersection Drawings in pdf and AutoCAD file formats to DOH Office on completion of construction.
11. The Chief Construction Engineer will recommend Final Approval to DOH.
12. DOH will issue Final Approval Letter.

N.B.:

*In addition to copies of approved plans, other documents may be required based on the scope of works. All documents must be submitted along with the Application.

*Details on the preparation of the Traffic Management Plan can be obtained from the MOWT Traffic Management Branch

*The '**Traffic Impact Study Guidelines for Developers**' can be obtained from the MOWT website at www.mowt.gov.tt

*Application Forms to apply for an '**Excavation Permit**' can be downloaded from the MOWT website at www.mowt.gov.tt

* The '**Guidelines to Developers**' is available on the MOWT website at www.mowt.gov.tt

*The List of Ministry of Works and Transport Roads is available on the MOWT website at www.mowt.gov.tt

* For further information or clarification call the Roads Planning Branch 625-3723