



**MINISTRY OF WORKS AND TRANSPORT
Corporate Communication Unit**

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MEDIA RELEASE

June 7th, 2020

**CHANGES TO SERVICES
OFFERED AT THE
CARONI, WRIGHTSON ROAD AND SAN FERNANDO LICENSING OFFICES**

The Ministry of Works and Transport wishes to inform the general public of the changes to services offered at the Licensing Offices effective from Monday 8th June, 2020:

- Used Car Dealers will be exempted from the use of the existing Appointment System. Dealers are now required to utilise special arrangements made by the Transport Commissioner when visiting the Caroni, Wrightson Road and San Fernando Licensing Offices. A specialised Access Card along with other pertinent information will be given to each dealer by the Transport Officers assigned to Vehicle Registration on their next visit.
- Non-Dealers or Individuals are required to continue to utilise the existing Appointment System to register vehicles. This service is usually completed same day and is offered on Friday's Only.
- An additional Telephone booking hotline has been added (612-2701). This brings the total to three numbers: 612-2700/612-2701/612-2710. All Calls for appointments must be made between the hours 8:00am to 3:00pm Monday to Friday. Alternately, customers can also utilize the Online/ Internet Booking option via this link : <https://www.picktime.com/licensingappointment>.

In keeping with the nationwide mandate to implement and maintain preventive measures to limit the spread of COVID-19 (novel coronavirus), the Transport Division (Licensing), will continue its schedule of services at all locations. Persons conducting transactions at the Caroni, Port of Spain and San Fernando Licensing Offices are asked to be guided by the list of services and the dates of services listed in the tables below, which will be implemented until further notice.

Service will continue at normal working hours at all Licensing locations (Monday- Friday, 8 am to 4:15 pm); however, the Officer in charge reserves the right to implement measures where necessary to mitigate congestion.

The Ministry of Works and Transport thanks the general public for their continued patience and cooperation during this period.

Ministry of Works and Transport – Licensing Division
Service Schedule

DAY	SERVICES OFFERED BY APPOINTMENTS ONLY				
	<u>Caroni Licensing Office, Wrightson Road and San Fernando</u> Internet Booking: https://www.picktime.com/licensingappointment Tele Booking: 612-2700/612-2701/612-2710				
Monday	Vehicular Transactions- Inspections, Transfers, Reclassifications and Notification of Change <i>Note: Inspection not available at Wrightson Road</i>	Regulation Examinations And Driving Test	Permit Transactions: First Issue Renewal Duplicate Endorsements Taxi Badge Workman's Permit		Application for Provisional Permits Caroni Office Only: VTS/Maxi Taxi/School Bus
Tuesday	Vehicular Transactions- Inspections, Transfers, Reclassifications and Notification of Change <i>Note: Inspection not available at Wrightson Road</i>	Regulation Examinations And Driving Test	Permit Transactions: First Issue Renewal Duplicate Endorsements Taxi Badge Workman's Permit	Collection of Certified Copies, Extracts and Inspections Certificates	Application for Provisional Permits Caroni Office Only: VTS/Maxi Taxi/School Bus

<p>Wednesday</p>	<p>Vehicular Transactions- Inspections, Transfers, Reclassifications and Notification of Change <i>Note: Inspection not available at Wrightson Road</i></p>	<p>Regulation Examinations And Driving Test</p>	<p>Permit Transactions: First Issue Renewal Duplicate Endorsements Taxi Badge Workman's Permit</p>		<p>Application for Provisional Permits Caroni Office Only: VTS/Maxi Taxi/School Bus</p>
<p>Thursday</p>	<p>Vehicular Transactions- Inspections, Transfers, Reclassifications and Notification of Change <i>Note: Inspection not available at Wrightson Road</i></p>	<p>Regulation Examinations And Driving Test</p>	<p>Permit Transactions: First Issue Renewal Duplicate Endorsements Taxi Badge Workman's Permit</p>	<p>Collection of Certified Copies, Extracts and Inspections Certificates</p>	<p>Application for Provisional Permits Caroni Office Only: VTS/Maxi Taxi/School Bus</p>
<p>Friday</p>	<p>Vehicular Transactions- Inspections, Transfers, Reclassifications and Notification of Change <i>Note: Inspection not available at Wrightson Road</i></p>	<p>Regulation Examinations And Driving Test</p>	<p>Permit Transactions: First Issue Renewal Duplicate Endorsements Taxi Badge Workman's Permit</p>	<p>Collection of Certified Copies, Extracts and Inspections Certificates Registration of Used and New Vehicles (Non- Companies only)</p>	<p>Application for Provisional Permits Caroni Office Only: VTS/Maxi Taxi/School Bus</p>
