

CHIEF ARCHITECTKind of Work

Responsible professional and supervisory work in the field of Architecture.

Distinguishing Features of Work

An employee in this class is responsible for the immediate direction of all architects, draughtsmen, technicians and clerical workers in the Ministry of Works engaged in the design, construction or alteration of building structures. Assignments are made through discussions and planning with the Director following budget approval and discussions with departments concerned. Work is subject to general supervision by a professional superior.

Examples of Work

Assigns architectural projects to professional staff in the Architectural Section of the Works Division and exercises general control during the design and construction phases of work.

Administers the Architectural Section of the Works Division and supervises a staff of professional technical, skilled, semi-skilled and clerical employees.

Signs completed plans and documents on behalf of the Director, following his general approval.

Advises superiors and heads of other sections, divisions and departments on architectural problems and projects.

Performs related work as required.

Require Knowledge, Skills and Abilities

Extensive knowledge of the principles and practices of architecture.

Extensive knowledge of modern construction methods, techniques and materials.

Skills in designing complex buildings and structures and in preparing complete drawings and specifications.

Ability to plan, direct and supervise the work of a professional, technical and clerical staff.

Ability to provide advice on a wide variety of architectural design problems.

Ability to develop and maintain effective working relationships with other employees and the public.

Minimum Experience and Training

Extensive experience in the practice of architecture including considerable administrative experience such as may have been gained in the lower classes; and training as evidenced by a Degree in Architecture from a recognised College, Institute, or University; or any equivalent combination of experience and training.